

**REALTY SELECT SERVICES, LLC**  
**9428 Baymeadows Road, Suite 137**  
**Jacksonville, Florida 32256**  
**904-448-9220**  
**Fax 904-448-9250**

**APPLICATION CHECK LIST**

- COMPLETED APPLICATION**  
\$50.00 Application fee per adult in certified funds ONLY  
18 years or older occupants must fill out separate forms
  
  - VALID COPY OF ID (must be visible and readable)**
  
  - COPY OF SOCIAL SECURITY CARD**
  
  - VERIFICATION OF INCOME (must be combined 3 times times the rent)**  
Pay stub or W-2  
Employer contact number
  
  - RENTAL HISTORY**  
Landlord contact number
  
  - PET APPLICATION MUST BE COMPLETE**  
Attach a photo of the pet to the Pet Application  
\$50.00 Pet Application fee upon approval of tenants is due at lease signing
  
  - GO TO: “REALTYSELECTONLINE.COM” and read the lease**  
**INTERNATIONAL APPLICATION**
  
  - COMPLETED APPLICATION**
  
  - INS Documents with INS seal (must be visible)**
  
  - COPY OF SOCIAL SECURITY CARD**
- WITHIN 48 HOURS OF NOTIFICATION OF APPROVAL APPLICANTS MUST SCHEDULE A TIME TO:**
- SIGN THE LEASE**  
**PAY THE SECURITY DEPOSIT IN CERTIFIED FUNDS (must be separate check)**  
**PAY THE PET APPLICATION FEE IN CERTIFIED FUNDS (must be a separate check)**

**FIRST MONTHS RENT AND PRORATED RENT TO BE PAID IN CERTIFIED FUNDS WHEN THE KEY IS PICKED UP.**

**ALL RENT PAYMENTS THEREAFTER WILL BE BY DEBIT OF TENANT'S CHECKING ACCOUNT ON THE FIRST OF EACH MONTH.**

**NO FEES OR PAYMENTS ARE REFUNDABLE**

**PETS MUST BE APPROVED BY THE LANDLORD**

**NO PROPERTIES ARE HELD FOR LONGER THAN TWO WEEKS WITHOUT THE WRITTEN APPROVAL OF THE LANDLORD**

**FAILURE TO PROVIDE ACCURATE INFORMATION AND DOCUMENTATION WILL RESULT IN AN AUTOMATIC DECLINE OF THE APPLICATION**

**CRIMINAL HISTORY Applicant must not have a felony record that was adjudicated guilty or had adjudication withheld for the past 7 years, or any conviction of any length of time for any drug related, sexual related, murder related or arson related crime.**

**I, THE UNDERSIGNED APPLICANT, affirm the information contained in the one page application and the Pet Addendum (if applicable) is true and correct authorizing Florida Tenant Reporting Services, Inc. to verify all information contained in this application including obtaining a credit report. Misstatements, either false or incorrect, can be deemed reason for denial of occupancy. I understand that due to the Fair Credit reporting Act that I will not be furnished a copy of my credit report from Florida Tenant Reporting Services or its members. I may, however, obtain a free credit report from Equifax if my application is denied for credit reasons. I also understand that this application is the property of Florida Tenant.**

**APPLICANT SIGNATURE: \_\_\_\_\_**

**I also affirm the following will be the residents of the property: (Please list the first and last names of all prospective tenants, including yourself:**

\_\_\_\_\_  
**Name** \_\_\_\_\_  
**Date of Birth**

\_\_\_\_\_  
**Name** \_\_\_\_\_  
**Date of Birth**

\_\_\_\_\_  
**Name** \_\_\_\_\_  
**Date of Birth**

---

**Name**

---

**Date of Birth**